

# GREEN BAY METROPOLITAN SEWERAGE DISTRICT

## PROCEEDINGS OF THE COMMISSION

Regular meeting of the Commission held via Zoom videoconference on April 20, 2022.

**PRESENT:** Commissioners Blumreich, Mainz, and Hoffmann

**ALSO PRESENT:** T. Sigmund, P. Wescott, N. Qualls, B. Vander Loop, J. Smudde, T. Brown, L. Sarau, B. Clausen, P. Smits, B. Bartel, B. Angoli, T. Biese, T. Garrison, J. Valenta, T. Paral, H. Armstrong, J. Smies–Legal Counsel

**ABSENT:** Commissioners Hasselblad and Tumpach

Commission Secretary Blumreich called the meeting to order at 8:30 a.m.

- 1) **Convene in closed session under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved:**
  - a) **Potential transfer of certain interceptor segments pursuant to Section 5.05 of the Sewer Use Ordinance to a municipality.**
  - b) **Litigation involving Bayview Interceptor.**
  - c) **Potential litigation resulting from environmental testing by significant industrial user.**
  - d) **Discussion of negotiation strategy concerning an industrial customer.**

### **Motion #22-025**

It was moved by Mainz, seconded by Hoffmann, and unanimously agreed to convene in closed session under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved.

- 2) **Reconvene in open session.**

### **Motion #22-026**

It was moved by Mainz, seconded by Hoffmann, and unanimously agreed to reconvene in open session.

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3) **Safety Moment.**

T. Sigmund provided safety information on opioids.

4) **Introduce new employees:**

- a) **Hal Armstrong, Information Technology Manager**
- b) **Todd Paral, E&I Technician**

B. Vander Loop introduced Hal Armstrong; P. Smits introduced Todd Paral. The introductions were followed by a welcome from the Commission.

5) **Approval of minutes of Commission meeting held March 23, 2022.**

**Motion #22-027**

It was moved by Mainz, seconded by Hoffmann, and unanimously agreed to approve the March 23, 2022 meeting minutes as distributed.

6) **Request Commission approval of the revisions to the April 2022 Employee Handbook.**

T. Brown stated the revised handbook will replace NEW Water's previous Human Resources and Benefit Manual from May 2021. She reviewed the major changes noted in the memo.

**Motion #22-028**

It was moved by Hoffmann, seconded by Mainz, and unanimously agreed to approve the revisions to the April 2022 Employee Handbook. (See Commission File #22-001)

7) **Request Commission approval to purchase EnviroMix compressed gas mixing system and supporting equipment and to authorize a purchase order to EnviroMix, Inc., in the amount of \$217,250.**

T. Biese stated NEW Water staff is recommending the purchase of an EnviroMix compressed gas mixing system and supporting equipment. The equipment will be used for a pilot project in the north aeration basin at the south complex of the Green Bay Facility. EnviroMix is investing 50% of the equipment and piping costs. There is no obligation to EnviroMix once the pilot project is complete.

**Motion #22-029**

It was moved by Mainz, seconded by Hoffmann, and unanimously agreed to purchase EnviroMix compressed gas mixing system and supporting equipment and to authorize a purchase order to

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EnviroMix, Inc., in the amount of \$197,500 and a 10% contingency of \$19,750 under the authority of the Executive Director, for a total project amount of \$217,250.

#### 8) Sewer Plan Approvals:

- a) Village of Bellevue, Willow Grove 2<sup>nd</sup> Addition, GBMSD Request #2022-16
- b) Town of Lawrence, Tigerwood Trail Utility Extension, GBMSD Request #2022-17
- c) Village of Howard, Rouse Pointe Utility and Roadway Construction, GBMSD Request #2022-18

#### Motion #22-030

It was moved by Hoffmann, seconded by Mainz, and unanimously agreed to approve the Village of Bellevue, Town of Lawrence, and Village of Howard sewer plans.

#### 9) March financials.

B. Clausen stated the March financials will be reported at the May Commission meeting.

#### 10) Facility Plan Update.

N. Qualls gave a Facility Plan Update which included:

- Facility Plan Outreach Update
- Facility Plan – Comprehensive look at liquids process needs at NEW Water's Green Bay Facility (GBF) and De Pere Facility (DPF)
- Facility Plan – Reflects the shared values of our stakeholders
- Facility Plan – Main Conclusions
- Financial Assumptions
- Projecting Rate Impacts Based on Revenue Projections
- NEW Water Cost\* for a Typical Household
- Facility Plan: Next Steps

#### 11) Update of Projects:

##### a) Project Updates Summary

N. Qualls gave an update on current and future projects.

##### b) Green Bay Facility Sodium Bisulfite Storage Expansion update

N. Qualls stated the project is going well. L. Sarau added functional testing will be done before the disinfection season begins.

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**c) Green Bay Facility TEF Piping Replacement update**

L. Sarau stated most of the piping is in place. The project should be completed on schedule.

**d) De Pere Facility Tertiary Filtration and Service Water Improvements project**

B. Angoli stated the project is moving slowly as supply chain issues with electronic components has delayed delivery of control panels to May 6. Installation of control panels, system checkout and startup should have filtration systems up and running by end of May.

**12) March 2022 Operations Report.**

P. Wescott provided an Operations Report. Both facilities were in full compliance with all effluent limits for the month of March. The Green Bay Facility was in compliance with air quality limits for the month of March. The solids processing facility generated 1,512 MWH of electricity. Bio-gas from the digestion process was utilized for the on-site electrical generation. Total bio-gas volume recovered was 232,198 CCF; this is 80.7% of the total volume produced.

P. Wescott also stated the new WPDES permit has been received and is in effect starting April 1, 2022.

**13) Executive Director's Report:**

**a) May Commission Meeting**

The next meeting will be held May 25, 2022, at 8:30 a.m. via Zoom videoconference.

**b) COVID-19 Paid Leave Statistics**

A general update was provided in the Commission packet.

**c) COVID-19 Update**

A general update was provided in the Commission packet.

**d) World Water Day**

Former NEW Water Commission President, Dr. Harold 'Jack' Day, has been named this year's Water Champion by the Green Bay Water Utility and NEW Water. Dr. Day was honored for his lifelong contributions to the waters in the community.

**e) EPA Clean Water Fund**

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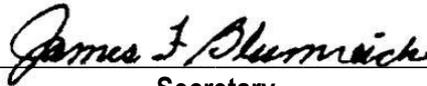
**PROCEEDINGS OF THE COMMISSION**

On March 16, 2022, Executive Director, Tom Sigmund testified before the U.S. Senate Environment & Public Works Committee on the importance of this funding.

T. Sigmund noted an item, not on the agenda. He stated at the April 4, 2022, meeting at the Village of Suamico, one of the residents provided a handout with information that was not entirely factual. NEW Water has sent a letter to the County Executive and the Village of Suamico with corrected information.

There being no further business to come before the Commission, the meeting adjourned at 10:03 a.m.

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A handwritten signature in cursive script, reading "James J. Blumrich", is written above a horizontal line.

Secretary