

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

PROCEEDINGS OF THE COMMISSION

Regular meeting of the Commission held via Zoom videoconference on March 22, 2023.

PRESENT: Commissioners Hasselblad, Blumreich, Mainz, Tumpach, and Danen

ALSO PRESENT: T. Sigmund, P. Wescott, N. Qualls, J. Smudde, B. Clausen, E. Tietyen, P. Smits, B. Bartel, B. Angoli, T. Biese, S. Thieszen, K. Verbeten, B. Brown, B. Oldenburg, S. Georgel, C. Mueller, G. Ashauer, E. Houghton, T. Garrison, J. Valenta, B. Thompson, R. Bach, J. Smies–Legal Counsel

ABSENT:

Commission President Hasselblad called the meeting to order at 8:30 a.m.

- 1) **Convene in closed session under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved:**
 - a) **Litigation involving Bayview Interceptor.**
 - b) **Potential litigation resulting from environmental testing by significant industrial user.**
 - c) **Potential transfer of certain interceptor segments pursuant to Section 5.05 of the Sewer Use Ordinance to a municipality.**
 - d) **Potential litigation concerning enforcement action against industrial user.**

Motion #23-019

It was moved by Blumreich, seconded by Mainz, and unanimously agreed to convene in closed session under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved.

- 2) **Reconvene in open session.**

Motion #23-020

It was moved by Blumreich, seconded by Danen, and unanimously agreed to reconvene in open session.

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3) **Safety Moment.**

T. Sigmund provided safety information on distracted driving.

4) **Approval of minutes of Commission meeting held February 22, 2023.**

Motion #23-21

It was moved by Mainz, seconded by Blumreich, and unanimously agreed to approve the February 22, 2023 meeting minutes as distributed.

5) **Request Commission approval to award the construction contract for the Green Bay Facility Ferric Chloride Pump Replacement Project #220005-CO2 to August Winter & Sons in the amount of \$568,000.**

T. Biese stated in February 2022, Commission approved Donohue & Associates to coordinate improvements for replacing the ferric chloride chemical feed pumps at the Green Bay Facility. A bid alternative was also included to evaluate incorporating the two existing vertical storage tanks into service to expand the ferric storage volume. Two bids for the proposed work were received. Staff recommends awarding the construction contract to August Winter & Sons, Inc..

Motion #23-022

It was moved by Mainz, seconded by Blumreich, and unanimously agreed to award the construction contract for the Green Bay Facility Ferric Chloride Pump Replacement Project #220005-CO2 to August Winter & Sons in the amount of \$516,375 with a 10% contingency of \$51,625 administered under the authority of the Executive Director for a total amount of \$568,000.

6) **Request Commission approval of Change Order No. 2 for the Green Bay Facility Pumping Station HVAC Rehabilitation Project #20-023-CO in the amount of \$39,040 and extend substantial and final completion dates.**

B. Brown stated due to supply chain issues and long lead time on orders, the project completion date has now been pushed to July 31, 2023.

Motion #23-023

It was moved by Mainz, seconded by Blumreich, and unanimously agreed to approve Change Order #2 in the amount of \$39,040, extending substantial and final completion dates for the Green Bay Facility Pumping Station HVAC Rehabilitation Project construction contract to January 10, 2023 and July 31, 2023, respectively.

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7) Sewer plan approvals:

**a. Village of Pulaski, Project #1966-01-22, GBMSD Request #2023-09
Motion #23-024**

It was moved by Mainz, seconded by Blumreich, and unanimously agreed to approve the Village of Pulaski sewer plan.

8) Adaptive Management Program Update.

E. Houghton provided an update on the Adaptive Management Program as follows:

- Fox-Wolf Drainage Basin: It's a BIG drainage area!
- Regional Water Quality Issues
- Understanding Discharge Permit Development Complexity
- What is Adaptive Management?
- NEW Watershed Program Goals
- NEW Water's Adaptive Management Compliance Strategy
- Core Program Collaborations
- ACDC Water Quality & Biological Monitoring
- Tools & Prioritization
- Best Management Practices
- Practice Funding Strategy
- Grant Funding Received
- Actively farmed Oneida Nation land
- Next Steps in NEW Watershed Program
- Teamwork Makes the Dream Work!
- Thank You!

9) 2022 Pretreatment Program Enforcement Summary.

S. Georgel reported on the industries that were in significant noncompliance and noncompliance for 2022, and the corrective actions taken to return them back to compliance.

10) 2022 Industrial Achievement Awards.

S. Georgel stated this is the 12 year NEW Water has administered the Industrial Achievement Awards. Twenty- three of the eligible 43 SIUs received either gold, silver or platinum awards this year.

11) January and February Financials.

C. Mueller stated January, February, and year to date operating revenues were favorable. January due to additional volume due to higher precipitation and mills having higher production, additional

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Biochemical Oxygen Demand (BOD) Loadings, additional TKN due to elevated loads and Packerland Whey. February due to additional volume due to higher precipitation and mills having higher production, additional TKN from Packerland Whey. Year to date due to additional volume due to higher precipitation and mills having higher production, additional BOD Loadings, additional TKN due to elevated loads and from Packerland Whey.

January, February, and year to date operating expenses were favorable to budget due to less expenditures than budgeted in contracted services.

12) Update of Projects:

a) De Pere Facility Tertiary Filtration and Service Water Improvements project

B. Angoli stated the project is moving along and performance testing for basins 3 and 4 filtration systems started for system acceptance.

13) February 2023 Operations Report.

P. Wescott provided an Operations Report. Both facilities were in full compliance with all effluent limits for the month of February 2023. The Green Bay Facility was in compliance with air quality limits for the month. The solids processing facility generated 1,311 MWH of electricity with all of the bio-gas from the digestion process being used for on-site electrical generation. Total bio-gas volume recovered in was 196,272 CCF.

P. Wescott gave an update on the stack testing that was conducted on November 30th and December 1, 2022. The WDNR provided a Notice of Violation associated with the stack tests. An enforcement conference is scheduled for March 23, 2023. Stack testing has been rescheduled for April 11-12, 2023.

14) Executive Director's Report:

a) April Commission Meeting

The next meeting will be held April 19, 2023, at 8:30 a.m. via hybrid meeting.

b) Courtney Mueller promoted from Accounting Specialist to Accounting Manager

Courtney Mueller was promoted from Accounting Specialist to Accounting Manager.

c) Cory Marcott transitioned from Utility Worker to Field Services Technician

Cory Marcott transitioned from Utility Worker to Field Services Technician.

d) Commission vs. Executive Director approved policies

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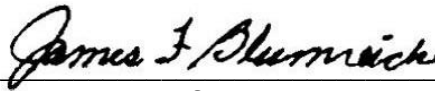
A list of NEW Water policies and their existing authority approval level was provided to the Commission. Beginning in April 2023, a representative from the Policy Review Team will present updated Policies to the Commission for review, starting with the Commission approved policies and moving into the Executive Director Approved policies.

e) Strategic Plan Update

NEW Water will begin working with CORE Leadership in April 2023 to revise the Strategic Plan.

There being no further business to come before the Commission, the meeting adjourned at 9:55 a.m.

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Secretary