

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

PROCEEDINGS OF THE COMMISSION

Regular meeting of the Commission held via Zoom videoconference on August 24, 2022.

PRESENT: Commissioners Hasselblad, Blumreich, Mainz, Tumpach, and Hoffmann

ALSO PRESENT: T. Sigmund, N. Qualls, B. Vander Loop, E. Tietzen, P. Wescott, J. Smudde, B. Clausen, P. Smits, B. Angoli, T. Biese, T. Garrison, S. Thieszen, E. Houghton, R. Bach, J. Valenta, B. Bartel, B. Oldenburg, L. Sarau, B. Brown, K. Verbeten, G. Ashauer, J. Smies – Legal Counsel, M. Steppe – Nicolet National Bank, J. Klaus – Nicolet National Bank, M. Walter – Brown County Hazardous Waste, C. Blan – Brown County Hazardous Waste

Commission President Hasselblad called the meeting to order at 8:30 a.m.

- 1) **Convene in closed session under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved:**
 - a) **Potential transfer of certain interceptor segments pursuant to Section 5.05 of the Sewer Use Ordinance to a municipality.**
 - b) **Litigation involving Bayview Interceptor.**
 - c) **Potential litigation resulting from environmental testing by significant industrial user.**
 - d) **Discussion of negotiation strategy concerning an industrial customer.**

Motion #22-051

It was moved by Blumreich, seconded by Tumpach, and unanimously agreed to convene in closed session under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved.

- 2) **Reconvene in open session.**

Motion #22-052

It was moved by Mainz, seconded by Blumreich, and unanimously agreed to reconvene in open session.

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3) Safety Moment.

T. Sigmund provided safety information on back to school safety.

4) Approval of minutes of Commission meeting held July 20, 2022

Motion #22-053

It was moved by Meinz, seconded by Blumreich, and unanimously agreed to approve the June 22, 2022 meeting minutes as distributed.

5) Introduction of new employee, Greg Ashauer, IT Manager

B. Vander Loop introduced G. Ashauer who gave details of his career background. The introductions were followed by a welcome from the Commission

6) Sewer Plan Approvals:

- a) **Village of Pulaski – Contract No. 0295-22-01, GBMSD Request #2022-22, 2022 Utility and Street Reconstruction, Tributary Interceptor: Bayview Interceptor (BVI)**
- b) **Town of Lawrence – Project # V2420, GBMSD Request #2022-24, Tributary Interceptor: Ashwaubenon Creek Interceptor (ASV)**

Motion #22-054

It was moved by Meinz, seconded by Hoffman, and unanimously agreed to approve the Sewer Plan Approvals for the Village of Pulaski and the Town of Lawrence

7) Nicolet Bank Investment Update

M. Steppe from Nicolet National Bank gave a presentation on Economic Updates and provided a summary of NEW Waters Investment Portfolio.

8) Household Hazardous Waste Program Update

Brown County Hazardous Waste prevents contaminants from reaching NEW Water's treatment system by accepting hazardous waste. NEW Water makes an annual contribution on behalf of its municipal customers. By providing this contribution, NEW Water meets a permit compliance requirement to provide an option to for residence to properly dispose of household mercury.

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M. Walter from Brown County Hazardous Waste gave a presentation that included the following information:

- History of Environmental Regulations
- Hazardous Material Recovery (HMR)
- What is Hazardous Waste
- HMR Program Summary
- 2018-2021 HMR Operation and Maintenance Budget Summary
- What Do We Accept
- Problem Materials
- Recent Problems
- What do we do with it All?
- Questions

9) Capital Charge Study Update

B. Vander Loop gave an update of the Capital Fixed Charge Study that focuses on the Capital portion of the budget specifically for our municipal customers. After holding three workshops with our customers that were led by Raftelis, two options were vetted as possible solutions that would reflect each community's actual usage within the billing year, and have no impact on NEW Waters year-end financial position. Staff will meet with the remaining municipal customers, which had not previously attended a work shop, to present the study's information and obtain feedback regarding favored options. Most meetings have been set, and staff will incorporate this feedback into the recommendation to the Commission at the September Commission meeting for the implementation of the 2024 NEW Water Budget.

10) 2023 Budget Workshop

T. Sigmund reviewed the draft 2022 budget, as follows:

- 2022 Budget Update
- Proposed 2023 Budget
- Proposed Long Term Capital Projects
- 2023 Revenue
- Municipal Rate Comparison
- 2023 Budget Summary

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- Next Steps

11) June & July Financials

B. Clausen reported that operating revenues in total have been favorable both June and July, and year to date. Revenues have been favorable due to additional BOD loadings.

Expenses in June were favorable due to less expenditures than budgeted in contracted services. July's operating expenses were unfavorable due to more expenditures than budgeted for plant maintenance, contracted services, power, offices expenses, and chemicals. Year to date, total operating expenses were favorable to budget due to less expenditures in contracted services, which was offset by power, chemicals, and plant maintenance.

12) Update of Projects

a) Ninth Street Interceptor Rehabilitation Project

L. Sarau stated that the CIPP work on the manhole rehabilitation had been completed. The restoration work was scheduled to begin the week of August 22, 2022 but was pushed back to the week of September 5, 2022. Despite the delay, the project should still be completed on schedule.

b) DPF Tertiary Filtration and Service Water Improvements Project

B. Angoli stated that the contractors had completed the removal of sand, filter block, and filter partition wall from tanks. Progress on this project is moving along well, with four of the filters completed, and the other four filters being installed in the existing tanks in the filtration building. Contractors are still deciding on how they would like to move forward in regards to the request of additional compensation for demolition work. Engineers have responded to the additional cost request with a denial, stating that the work had been in the contract documents all along and provided the drawing page number showing the removal of the block.

13) June and July Operation Report

P. Wescott provided an Operations Report. Both facilities were in full compliance with all effluent limits for the months of June and July. The Green Bay Facility was in compliance with the air quality limits for the months of June and July.

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For the month of June, the solids processing facility generated 1,340 MWH of electricity. Bio-gas from the digestion process was utilized for the on-site electrical generation. Total bio-gas volume recovered was 210,358 CCF. This is approximately 89% of the total volume produced. The remaining volume was sent through the waste gas flare. NEW Water received 1,306,192 gallons of high strength waste in June.

For the month of July, the solids processing facility generated 1,468 MWH of electricity. Bio-gas from the digestion process was utilized for the on-site electrical generation. Total bio-gas volume recovered was 227,829 CCF. This is approximately 92% of the total volume produced. The remaining volume was sent through the waste gas flare. NEW Water received 1,247,806 gallons of high strength waste in July.

14) Executive Director Report

a) September Commission Meeting

The next meeting will be held on September 28, 2022, at 8:30 a.m. This meeting will be a hybrid meeting.

b) COVID-19 Update

A general updated was provided in the Commission packet.

c) Employee Satisfaction Survey

E. Tietzen presented the results of the Employee Satisfaction Survey. T. Sigmund asked the Commission if they would like this to be detailed at a later meeting, but stated that the survey has been provided. K. Hasselblad requested an additional meeting with the consultant to go over the survey results in detail. T. Sigmund stated that we will try to get this scheduled for the October or December meeting.

d) Central Contra Costa Sanitary District Visit

T. Sigmund stated that a visitor from Contra Costa Sanitary thanked him at the Seattle NACWA Conference for the hospitality and thoroughness of the visit that was provided by B. Bartel.

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B. Bartel gave an overview of the Central Contra Costa Sanitary Districts visit to see the R2E2 project at NEW Water to help them determine if it something that they would like to implement at their plant. K. Hasselblad asked for an update on the decision that Central Contra Costa makes in regard to purchasing digesters similar to the R2E2 project.

e) 2022 STEAM Camp

T. Sigmund mentioned our partnership with the Boys and Girls Club for our 2022 STEAM CAMP. Photos were provided in the Executive Director Report.

f) Ashwaubenon Creek and Dutchman Creek (ACDC) Watershed Water Quality and Habitat

T. Sigmund announced that NEW Water had been tentatively selected for the Regional Conservation Partnership Program from the USDA's Natural Resource Conservations Services, pending the negotiations of the agreements. It is anticipated that these negotiations will move slowly.

g) WDNR Inspection

T. Sigmund mentioned L. Gerold from the Wisconsin Department of Natural Resources visited the Green Bay and De Pere facilities for their biennial compliance inspection. It was noted that the thorough report had just come back and it was filled with positive feedback of what was seen at our facilities.

h) PFOS/PFOAS

T. Sigmund noted that the drinking water and surface water rules for both PFOS and PFOA became effective August 1, 2022. Requirements for monitoring and a Pollution Minimization Plan for PFOS and PFOA will most likely be included in the next WPDES permit renewal. NEW Water has already started the beginning stages for a Pollutant Minimization Program.

i) Executive Director Approved Agreements

A list was provided to Commission of Agreements that were signed by the Executive Director, Tom Sigmund.

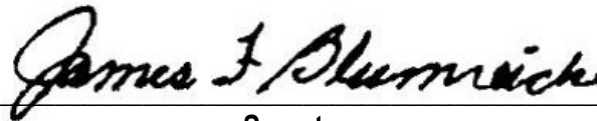
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There being no further business to come before the Commission, the meeting adjourned at 10:40 a.m.

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A handwritten signature in black ink that reads "James J. Blumnick". The signature is written in a cursive style with a large initial "J".

Secretary