

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

PROCEEDINGS OF THE COMMISSION

The regular meeting of the Commission was held via Zoom videoconference on July 31, 2024.

PRESENT: Commissioners Hasselblad, Mainz, Danen and Tumpach.

ABSENT: Commissioner Blumreich.

ALSO PRESENT: T. Sigmund, B. Clausen, N. Qualls, P. Wescott, B. Angoli, B. Oldenburg, B. Thompson, C. Chrudimsky, G. Ashauer, J. Becken, J. Valenta, K. Verbeten, L. Sarau, P. Smits, R. Bach, R. Brown, S. Thieszen, T. Biese, T. Garrison, J. Smies – Legal Counsel.

Commission President Hasselblad called the meeting to order at 8:30 a.m.

1) **Safety Moment.**

T. Sigmund gave a safety update on recreational boating and water safety.

2) **Approval of minutes of Commission meeting held June 26, 2024.**

Motion #24-051

It was moved by Mainz, seconded by Tumpach, and unanimously agreed to approve the June 26, 2024, meeting minutes as distributed.

3) **Introduce new employee, Riley Taube.**

P. Wescott introduced Riley Taube to the Commission. Riley started with NEW Water, the brand of the Green Bay Metropolitan Sewerage District, on June 24th as an Operator II, and has been enjoying his time with NEW Water so far. Riley stated it was NEW Water's mission that inspired him to apply for the position. The Commission welcomed Riley.

4) **Request Commission approval to close out the construction contract for the Green Bay Facility South Plant Mixing Enhancement Project #220007-CO and issue final payment in the amount of \$25,979.25 to August Winter & Sons, Inc.**

T. Biese stated in June 2023, the Commission awarded a construction contract for the Green Bay Facility South Plant Mixing Enhancement Project to August Winter & Sons, Inc. Work performed under this contract with August Winter has been completed in accordance with the contract documents. This contract is ready for close out and final payment to August Winter & Sons, Inc.

Motion #24-052

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It was moved by Mainz, seconded by Tumpach, and unanimously agreed to close out the construction contract for the Green Bay Facility South Plant Mixing Enhancement Project and issue final payment to August Winter & Sons, Inc. in the amount of \$25,979.25.

5) Request Commission approval to increase the contingency of the East River Interceptor, East Fox River Interceptor, and Fox River Interceptor Renewal Project by \$80,000.

L. Sarau stated that at the December 7, 2022, Commission meeting, the East River Interceptor, East Fox River Interceptor, and Fox River Crossing Interceptor Renewal Project design agreement with Brown and Caldwell was approved. At the October 2023 Commission meeting, the contingency was increased due to amendments for additional scope items.

The ERI, EFR, and FRC were originally envisioned to be bid under one contract and was to be funded with a Clean Water Fund Loan (CWFL). Due to the Build America, Buy America (BABA) requirements associated with the CWFL the number of allowable product manufacturers and acceptable, prequalified contractors have significantly reduced for the EFR and the FRC portions of the project. Since the ERI portion of the project can easily comply with BABA requirements, it will be bid by itself and will utilize the CWFL funding. The EFR and FRC will be bid together and staff intends to fund the project using general obligation bonds. Brown and Caldwell will need to also oversee two separate bid efforts instead of one effort. The estimated cost to separate the single project into two separate projects, and additional bid period efforts will be around \$42,000.

NEW Water is also expecting additional costs related to the WDNR review of the Engineering Report and Plans and Specifications. The WDNR is requesting additional work for wetland permitting for the ERI. The permitting was not included in the original scope of work. It is estimated that the permitting would add approximately \$38,000 to Brown and Caldwell's effort.

The remaining contingency of \$15,578 is not sufficient to cover the additional estimated costs. Staff is requesting an additional \$80,000 of contingency to finish the design portion of the project.

Motion #24-053

It was moved by Mainz, seconded by Danen, and unanimously agreed to increase the contingency for the East River Interceptor, East Fox River Interceptor, and the Fox River Crossing Interceptor Renewal Project by an amount of \$80,000 to be administered under the authority of the Executive Director.

6) Sewer plan approvals:
a) Town of Lawrence, Project #K0902-09-24-00500, GBMSD Request #2024-20

Motion #24-054

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It was moved by Mainz, seconded by Danen, and unanimously agreed of the Town of Lawrence sewer plans for the proposed sewer to serve the land located within NEW Water. This approval is subject to favorable approval recommendations from Brown County Planning and final approval by the WDNR.

- 7) **Convene in closed session under State Statute 19.85 (1)(c) for the purpose of considering the employment of a public employee, under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved:**
- a) **Litigation involving Bayview Interceptor.**
 - b) **Potential litigation resulting from environmental testing by significant industrial user.**
 - c) **Potential transfer of certain interceptor segments pursuant to Section 5.05 of the Sewer Use Ordinance to a municipality.**
 - d) **Employment of a public employee.**

Motion #24-055

It was moved by Mainz, seconded by Tumpach, and unanimously agreed to convene in closed session under State Statute 19.85 (1)(c) for the purpose of considering the employment of a public employee, under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved.

At 9:04 a.m. Commissioner Mainz left the meeting.

- 8) **Reconvene in open session.**

Motion #24-056

It was moved by Tumpach, seconded by Danen, and unanimously agreed to reconvene in open session.

- 9) **Update of Projects:**
- a) **Quarterly Project Updates.**

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N. Qualls gave a project update summary on ongoing and future construction projects. The summary included each project along with scheduled timelines and budget statuses.

b) GBF Ferric Chloride Pump Replacement Project.

T. Biese stated the north chemical feed system has been placed into service and is currently being operated by plant staff without issues. Demolition of the south ferric bay chemical feed pumping equipment has been completed and new mechanical and electrical components have been installed. The chemical feed system manufacturer is onsite for training and trouble shooting.

c) DPF Tertiary Filtration and Service Water Improvements Project.

B. Angoli stated that the manufacturer delivered new filter media to the site and will be placing it on one set of filtration equipment in August. Testing will begin after the installation of the filter media is completed. Currently, there is an issue with the filtration system media plugging with solids. The manufacturer of the filtration equipment is evaluating the new media alternative for removal of solids and plugging issues.

10) 2025 NEW Water Budget.

B. Clausen gave a brief overview of a preliminary draft budget. The first Budget Workshop will be held at the August 28, 2024 Commission meeting.

11) Executive Director Search Update.

T. Sigmund stated the Ad Hoc team concluded screening the received applicants and will be putting forth two candidates for the full Commission to interview. The Administrative Services Supervisor, Roni Bach, is in the process of blocking out time with the Commissioners to find available interview slots during the weeks of August 12th and August 19th.

12) June 2024 Financials.

B. Clausen reported that June's operating revenues were favorable to budget due to the processing of the mills 2023 13th invoice settlements, other revenues including the exceedance/rental charges from the mills 13th invoice outlined in the tripartite agreement, and higher volume due to precipitation. Year to date, total operating revenues were favorable to budget due to mill revenue being below budget.

June's operating expenses were favorable to budget due to fewer expenditures than budget in plant maintenance, contracted services, and solid waste disposal. Year to date, operating expenses were favorable to budget from fewer expenditures than budgeted in contracted services, plant maintenance, and salaries and benefits.

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13) June 2024 Operations report.

P. Wescott reported both facilities were in full compliance with all effluent limits on the month of June. The Green Bay Facility complied with air quality limits for the month of June.

For the month of June, the solids processing facility generated 1,452 MWH of electricity. Total bio-gas volume recovered was 139,866 CCF. All of the recovered bio-gas was used for electrical generation on-site. NEW Water received 333,651 gallons of high strength waste in June.

P. Wescott stated staff is working on a planned digester outage for a proactive internal inspection and cleaning. The digesters have been in service for approximately five years, and everything appears to be in order as staff continues to inspect the inside of the digester. There is a possibility of the other digester getting inspected in summer 2025.

14) Executive Director's Report:

a) August Commission Meeting.

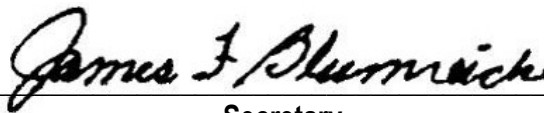
The next meeting will be held on August 28, 2024, at 8:30 a.m. via hybrid meeting.

b) Boys & Girls Club STEAM Camp.

NEW Water teamed up with the Boys & Girls Club of Greater Green Bay in July for the annual STEAM Superheroes Camp. This camp is geared towards kids (ages 7-10), which includes engaging activities in science, technology, engineering, arts, and mathematics. T. Sigmund thanked Tricia Garrison and her team for all their efforts for this event.

There being no further business to come before the Commission, the meeting adjourned at 9:32 a.m.

GREEN BAY METROPOLITAN SEWERAGE DISTRICT



Secretary