

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

PROCEEDINGS OF THE COMMISSION

Regular meeting of the Commission held via Zoom videoconference on April 24, 2024.

PRESENT: Commissioners Hasselblad, Blumreich, Mainz, Danen and Tumpach.

ALSO PRESENT: T. Sigmund, P. Wescott, J. Smudde, N. Qualls, B. Clausen, E. Tietzen, B. Oldenburg, K. Verbaten, P. Smits, B. Angoli, S. Georgel, T. Garrison, S. Thiesen, J. Valenta, R. Bach, J. Becken, E. Houghton, and J. Smies–Legal Counsel.

Commission President Hasselblad called the meeting to order at 8:30 a.m.

1) Safety Moment.

T. Sigmund gave a safety update for Electrical Safety Month.

2) Approval of minutes of Commission meeting held March 27, 2024.

Motion #24-023

It was moved by Mainz, seconded by Blumreich, and unanimously agreed to approve the March 27, 2024 meeting minutes as distributed.

3) Adopt Retirement Resolution for employee, Rick Reetz.

P. Smits and T. Sigmund highlighted Rick Reetz' employment for NEW Water, the brand of the Green Bay Metropolitan Sewerage District. P. Smits thanked Reetz for his 15 years of dutiful employment and T. Sigmund wished him well in the future.

Motion #24-024

It was moved by Blumreich, seconded by Danen, and unanimously agreed to adopt the retirement resolution for Rick Reetz. (Resolution #24-005 is on file at the NEW Water offices)

4) Request Commission approval of Relocation Orders to support easement acquisition efforts for the Downtown Interceptor Renewal Project #230003.

L. Sarau stated in 2018, the NEW Water master plan identified condition concerns that resulted in a design effort to rehabilitate approximately 13,000 linear feet of existing pipe. Because of the location of these interceptors, the project was named the Downtown Interceptor Renewal Project.

Motion #24-025

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It was moved by Mainz, seconded by Blumreich, and unanimously agreed to the approval of the Relocation Order to support easement acquisition efforts for the Downtown Interceptor Renewal Project #230003.

5) Sewer plan approvals:

- a) Town of Lawrence, Project #L0017-09-20-00846, GBMSD Request #2024-12

Due to the unique sewer plans for the Town of Lawrence Torchwood Trail Street Extension, Commission decided to approve these plans in a separate motion.

Motion #24-026

It was moved by Danen, seconded by Blumreich, and unanimously agreed to approve the Town of Lawrence plans for the proposed sewers to serve the land within NEW Water. This approval is subject to favorable approval recommendations from Brown County Planning, final approval by the WDNR, and the subject to conditional approval for staff review of capacity in the receiving sewer.

- b) Town of Lawrence, Project #L0017-09-23-00254, GBMSD Request #2024-16
- c) City of Green Bay, Resurfacing 2-24, GBMSD Request #2024-15
- d) Village of Howard, Project #24022, GBMSD Request #2024-17

Motion #24-027

It was moved by Danen, seconded by Blumreich, and unanimously agreed to approve the Town of Lawrence, City of Green Bay, and Village of Howard plans for the proposed sewers to serve the land within NEW Water. This approval is subject to favorable approval recommendations from Brown County Planning and final approval by the WDNR, and the Town of Lawrence Torchwood Trail Street Extension, subject to conditional approval for staff review of capacity in the receiving sewer.

- 6) **Convene in closed session under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved:**
 - a) **Litigation involving Bayview Interceptor.**
 - b) **Potential litigation resulting from environmental testing by significant industrial user.**
 - c) **Potential transfer of certain interceptor segments pursuant to Section 5.05 of the Sewer Use Ordinance to a municipality.**

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Motion #24-028

It was moved by Mainz, seconded by Blumreich, and unanimously agreed to convene in closed session under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved.

7) Reconvene in open session.

Motion #24-029

It was moved by Blumreich, seconded by Mainz, and unanimously agreed to reconvene in open session.

8) Update of Projects:

a) Quarterly Project Update.

N. Qualls reviewed the Project Update Summary spreadsheet and highlighted projects and their statuses.

N. Qualls and T. Sigmund provided insight on the recommended phased approach staff is taking for equipment for the Pumping & Headworks project.

b) DPF Tertiary Filtration and Service Water Improvements Project.

B. Angoli stated that we are waiting for the Manufacturer to provide reports on the findings from additional media testing as well as a chemical treatment approach and cost estimate. Staff will consider the chemical treatment and possibly pilot test the solution.

c) GBF Ferric Chloride Pump Replacement Project

T. Biese reported demolition of the north ferric bay chemical feed pumping equipment has been completed. Mechanical and electrical components of new chemical feed pumping systems and vertical storage tank have been installed.

It was also reported that the ferric pumping system 7-day demonstration startup testing failed due to multiple pump and component malfunctions. Contractor and Manufacturer continues to troubleshoot to resolve the issues and will redo the 7-day demonstration startup testing.

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d) GBF Service Water Replacement Project.

B. Brown stated that majority of efforts in the last month were geared towards a major shutdown and large isolation effort. Treatment staff coordinated the efforts along with Ahern, and were able to work much quicker than planned, which allowed NEW Water to resume reuse flow to Green Bay Packaging. Pumps for the north installation have been received, and strainers are anticipated to be delivered in May.

9) Executive Director Update

E. Tietyen stated she had received feedback on the recruitment materials and provided an updated draft to the Commission. Once the feedback is finalized, the position will be posted. E. Tietyen provided a recommendation list of professional organizations, educational institutes, and traditional job posting sources for advertising.

10) March 2024 Financials

B. Clausen reported March's operating revenues were unfavorable to budget due to less flow Volume due to lower precipitation and Mill revenue being below budget. Year to date, total operating revenues were unfavorable to budget due to Mill revenue being below budget.

March's operating expenses were favorable to budget due to less expenditures than budget in Contracted Services and Chemicals. Year to date, operating expenses were favorable to budget from more less expenditures than budgeted in contracted services.

11) March 2024 Operations Report.

P. Wescott reported both facilities were in full compliance with all effluent limits in the month of March. The Green Bay Facility was in compliance with air quality limits for the month of March.

For the month of March, the solids processing facility generated 1,448 MWH of electricity. Total bio-gas volume recovered was 143,903 CCF. This is just over 80% of the total volume produced. Maintenance work was completed in the early part of the month that impacted bio-gas utilization. System improvements and repairs were successfully completed during this time. The remaining bio-gas volume was sent through the waste gas flare. NEW Water received 351,903 gallons of high strength waste in March.

12) Executive Director's Report:

a) May Commission Meeting.

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The next meeting will be held May 22, 2024, at 8:30 a.m. via hybrid meeting.

b) NEW Water Tours for WWOA.

Treatment staff provided members of the Wisconsin Waste Water Operator Association tours of NEW Water on April 4th and 11th.

c) NEW Water Customer Meeting.

NEW Water held an update meeting with Municipal & Industrial partners with topics including Project Updates, 2025 budgeting, Clean Water Fund, and Emergency Response Mutual Aid.

There being no further business to come before the Commission, the meeting adjourned at 9:24 a.m.

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Secretary