

# OFFICIAL NOTICE TO BIDDERS

## NEW WATER/GREEN BAY METROPOLITAN SEWERAGE DISTRICT GREEN BAY, WISCONSIN GREEN BAY FACILITY ADMINISTRATION BUILDING AIR HANDLING UNIT REPLACEMENT CONTRACT 220016-CO1

Bids for current Green Bay Metropolitan Sewerage District (GBMSD) projects will be publicly downloaded and read through virtual or teleconferencing options until further notice.

Sealed Bids for the Administration Building Air Handling Unit Replacement will be delivered to the GBMSD by prequalified Bidders only through the Quest project site. Please contact QuestCDN.com at (952) 233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for any assistance or information related to Quest project number 9462786.

Bids will be received from prequalified Bidders until Wednesday, January 29, 2025, at 11 A.M., local time. At that time the Bids received will be publicly downloaded and read aloud publicly via teleconference. The login information for the teleconference is as follows: (309) 205-3325, Conference ID 959 4625 5373

The work of this Contract generally includes removing the existing heating, ventilation, and air conditioning (HVAC) equipment and replacing these systems with new HVAC systems.

An optional pre-bid meeting will be held Tuesday, January 14, 2025, at the Green Bay Metropolitan Sewerage District Green Bay Facility, 2231 North Quincy Street, Green Bay, WI 54302, where a meeting and site tour will occur at 11 A.M., local time.

Complete digital Project Bidding Documents are available at [www.questcdn.com](http://www.questcdn.com). You may download the digital Plan Documents for \$75 by inputting Quest project number 9462786 on the website's Project Search page. Please contact QuestCDN.com at (952) 233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in free membership registration, downloading, and working with this digital project information. Paper sets of Project Documents will not be made available.

For this Project, Bids will **ONLY** be received and accepted via the online electronic bid service through QuestCDN.com. To access the electronic Bid Form, download the Project Documents and click the Online Bidding button.

The Issuing Office is Strand Associates, Inc.<sup>®</sup>, 910 West Wingra Drive, Madison, WI 53715.

Bidders who submit a Bid must be a Plan Holder of record at the Issuing Office. Bids from Bidders who are not on the Plan Holders List may be returned as not being responsive.

Questions regarding the Bid Documents should be directed to Strand Associates, Inc.<sup>®</sup>, Attention: Adam D. Gander, P.E., telephone (608) 251-4843, e-mail [adam.gander@strand.com](mailto:adam.gander@strand.com).

**PRE-BID QUALIFICATION:** Only Bidders that have been pre-qualified by the Owner can be listed as the Prime Contractor in the Bidding and Contract Documents. It is mandatory that all contractors who intend to be listed: (a) fully complete the Prequalification Information Request; and (b) be approved by GBMSD in order to be on the final qualified bidders list. Bidders shall use the Prequalification Information Request form provided with the Bidding Document sets.

This Prequalification Information Request is exclusive to this project. Prequalification for this project does not imply that the contractor will be prequalified for other current or future GBMSD projects.

Prequalification forms submitted by applicants are not public records and are not open to public inspection. All information provided will be kept confidential to the extent permitted by law. However, the contents may be disclosed to third parties for the purpose of verification or subsequent investigations.

Prequalification Information Requests must be received by 11 A.M. local time, on Tuesday, January 14, 2025. Documents shall be directed to GBMSD securely sealed and endorsed upon the outside wrapper, "PREQUALIFICATION INFORMATION REQUEST FOR GREEN BAY FACILITY ADMINISTRATION BUILDING AIR HANDLING UNIT REPLACEMENT" and addressed to Robert L. Brown, P.E., Staff Engineer, at GBMSD, 2231 North Quincy Street, Green Bay, WI 54302. Forms received after the specified time will not be considered.

Each Applicant submitting a Prequalification Information Request will be notified individually of their prequalification status by Friday, January 17, 2025.

LEGAL PROVISIONS: The Contract letting shall be subject to the provisions of Sections 60.77, 66.0901, and 779.15 of the Wisconsin statutes.

WAGE RATES: Prevailing wage rates are not required for this project.

AWARD OF CONTRACT: Any contract(s) awarded under this Official Notice to Bidders should make positive efforts to utilize small and minority owned businesses. GBMSD encourages MBEs, WBEs, and DBEs to submit bid proposals.

BID SECURITY: Bid Security in the amount of not less than 5% of the Bid shall accompany each Bid in accordance with the Instructions to Bidders.

CONTRACT SECURITY: The Bidder to whom a Contract is awarded shall furnish a Performance Bond and a Payment Bond each in an amount equal to the Contract Price.

BID REJECTION/ACCEPTANCE: The Owner reserves the right to reject any and all Bids, waive informalities in bidding, or to accept the Bid or Bids, which best serves the interests of the Owner.

BID WITHDRAWAL: No Bid shall be withdrawn for a period of 115 days after the scheduled opening of the Bids without the consent of the Owner.

For further requirements regarding Bid submittal, qualifications, procedures, and Contract Award, refer to the Instructions to Bidders that are included in the Bidding Documents.

Published by authority of the Green Bay Metropolitan Sewerage District.

By:

THOMAS W. SIGMUND, P.E., Executive Director

December 20, 2024 and December 31, 2024